



FRIENDS OF YPB - AGM

Minutes

6.30pm, Monday, 12th October 2020



Agenda item	Main discussion points	Actions
<p>1) Welcome, apologies, introductions</p>	<p>Attended by: Jane Bryant, Janet Jones, Joanne Morris, Judith-Tipney Hicks, Denise Burrows, Louise Hollingworth, Peter Buxton, Tracy Pugh</p> <p>Apologies: Kevin Mowbray</p> <p>All introductions made and new member Denise Burrows welcomed</p>	
<p>2) Minutes of last meeting</p>	<p>No amendments suggested. JM confirmed actions:</p> <p>Games have been provided to Janet Jones for Gerddi. Janet to let Friends know if there is a requirement for any more</p> <p>Kevin has submitted all relevant records to the charity commission.</p> <p>Joanne apologised for not having approached Alison yet to see if she would like to continue to be involved or to step down - will follow up on this.</p> <p>Peter Buxton to be added to the list of trustees. Joanne to check the constitution on process for this.</p> <p>Kevin has forwarded the constitution to the charity commission.</p> <p>ParentKind to be put to discussion later on in the year. If you would like ParentKind updates please contact Joanne</p>	<p>JM to approach Alison</p> <p>Look to add Peter as a trustee</p> <p>Parentkind to be added to future agenda</p>

	Action plan for fundraising to be brought forward to look at options for 2021/22	Action plan ready for next meeting
2) Fundraising	<p>Balance on account is £6008. Currently £7162.76 - £1000 from Denbigh Round Table was ring fenced for outdoor area but approved it can be spent on IT resources</p> <p>Easy Fundraising is growing - require us to drive this 23 supporters £59.56 This could be great as it requires very little effort.</p> <p>Parentpay Christmas donations - this raised £148 would like to drive this forward in promoting this out to parents.</p> <p>Joint letter to be sent out thanking the parents and promoting the Friends of YPB and plans going forward</p>	JM/JP to prepare a letter for families
i) Co-op funding update	<p>Nov final payment of £978.30 (prev. reported first payment of £264.70 April 20) total £1,243 ring-fenced for the outdoor learning area. Funding ran from September 2019 to October 2020. Discussion on spending for this funding to follow in expenditure.</p>	
ii) Commissions earned	<p>Easy fundraising paid £27.14 for July-Sept 2020 (current total 23 supporters £59.56)</p> <p>Stickens £1.02 to Sept 2020</p>	
iii) Other fundraising	<p>All agreed that we should create a template letter to send out to various companies to promote fundraising</p> <p>Group to research suitable companies and funding sources</p> <p>Janet Suggested to look at banks to provide us with match funding a sponsored event. Ideas welcomed to a sponsored walk/run etc.</p>	<p>JB, JM, PB, to prepare letter</p> <p>All research funding</p>

<p>3) Expenditure</p> <p>i) Outdoor learning area</p>	<p>Building that SENSE is using, JB has suggested that this could be used as a joint community project Site is more secure in the medium term (2-3 Years) than we thought.</p> <p>Meeting held for suggestions for funding for the outdoor learning area. We need to be mindful of long term investment and look at equipment that can be portable. Suggestions are tools, hanging Pot, and Tarpaulin as well as raised beds for the area. Agreed to proceed with this plan. This will be a benefit even going forward and will involve the children more. Supplier for flat pack beds to involve older pupils in the build of these.</p>	<p>JB/KM Proceed with purchasing these</p>
<p>ii) Digital equipment</p>	<p>Plans for IT equipment - School have had success with a bid for enough for 10 Chromebooks and be able to apply for an additional 14 Chromebooks with remote learning.</p> <p>Discussed how best to spend the £1,000 from Denbigh Round Table on IT equipment:</p> <p>Trailing the use of Amazon Kindle/Fire tablets - this would be a cheaper option than iPads. If successful agreed to spend £500 on these for pupils at Tyr Ysgol.</p> <p>Tom Davies is leading on the IT, there is a proposal being considered for Video Editing Equipment. Agreed to allocate £500 to support this.</p> <p>Louise suggested a thank you video to be made with the equipment to show Denbigh Round Table the benefit of the funding they provided.</p>	<p>JB/KM Proceed with purchasing the equipment</p>
<p>iii) Other expenditure</p>	<p>Peter to setup sub-committee to look at Christmas current committee members:</p> <p>Louise, Janet, Denise and Judith - Further input welcomed</p>	<p>PB set up sub committee with LH, JJ, DB, JTH</p>

<p>5) Promoting Friends</p>	<p>Letter to be sent out for families (discussed above)</p> <p>Possible to use SeeSaw - Social Media and Google Classroom</p> <p>Adding Friends information to the web site - JM to review current information and share updates with JB</p> <p>Peter to take on helping updating Friends website going forward</p> <p>Ask staff for any ideas for fundraising</p>	<p>JB</p> <p>JM/JB to update website</p> <p>PB</p> <p>JB</p>
<p>6) AOB</p>	<p>Easter Feel Good Project</p> <p>Remote competition with lots of small prizes - Remote easter competition Judith suggested an Easter themed 'craft' or ideas based on their own choice (to be what they want to do) Agree to get something out Week Commencing 22nd of Feb to the children</p> <p>Deadline of 15th of March for Entries</p> <p>Buy something for every child - need to get that out to every child - something that can be posted - keyrings small craft pack - staff to be asked to make some suggestions some cards maybe?</p> <p>Could it be something personal? A variety of prizes sectioned into 4 or 5 things that can be allocated to smaller groups of children.</p> <p>138 prizes to be sourced. Budget required for that amount of children Ball park figure of around £3-£4 approved in principle.</p>	<p>JB to discuss with school staff</p>
<p>7) Future meeting dates</p>	<p>Next Meeting to be the 15/03/21 JB to book on google meet so that school staff can attend</p>	<p>All</p>